Instructions to Setup
OpenVPN for Windows

Download and install the software found at this link: http://openvpn.net/index.php/download/community-downloads.html

Open Explorer and go to c:\program files\openvpn\config

Copy the configuration files that were emailed to you into this directory.
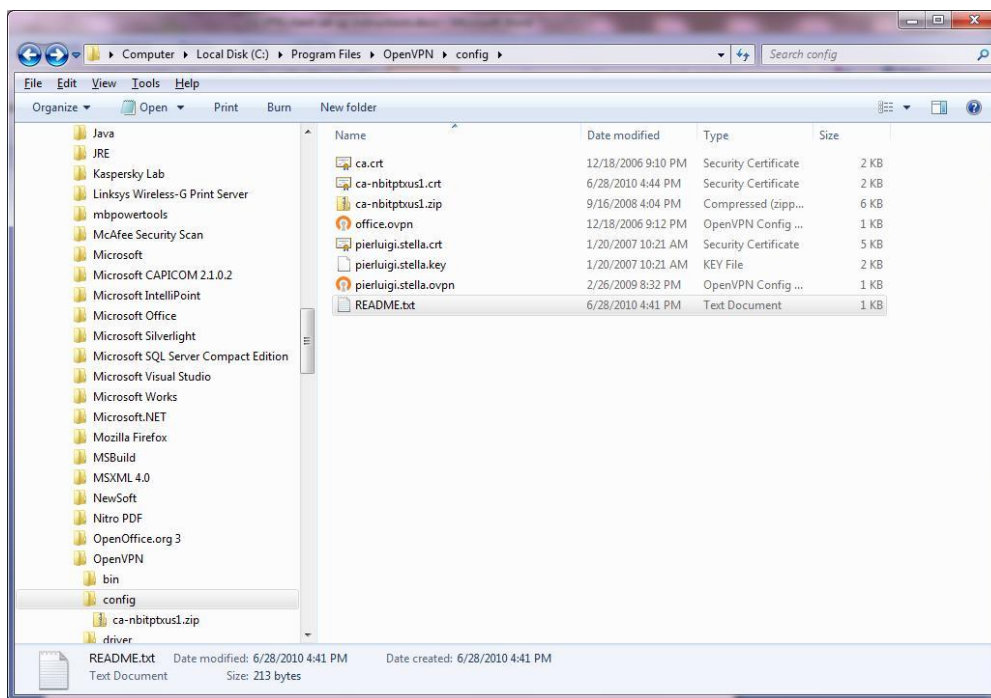
If the setup is authenticating you via Active Directory, you will need only 2 files: ca.crt and roaming.ovpn.

If the setup is authenticating you via private certificates, you will need 4 files: ca.crt, yourname.ovpn, yourname.crt and yourname.key.

It is likely that, when emailing you the files, we have changed the extension of the .crt to .trc. This is to bypass a security set up of Microsoft Outlook which does not allow .crt attachments to emails. Please ensure you rename those files properly as .crt (i.e. ca.trc → ca.crt).

Once you start the OpenVPN GUI you should be able to connect. If you can connect but you cannot route to the remote network, check the other document which explains how to resolve the routing issue.